

BUSTOS WATER DISTRICT Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
755	Office Supplies	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	54,000.00	54,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3
765	Other supplies	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	44,400.00	44,400.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3
760	Chemicals & Filtering Supplies Expenses	Eng'g	NP-53.9 - Small Value Procurement	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	1,330,000.00	1,330,000.00		purchase of chemicals used for the water treatment, reagents for the Digital Chlorine Analyzer, and Laboratory for water testing
CAPEX	Spare pump (1 unit)	Eng'g	NP-53.9 - Small Value Procurement	Feb. 5, 2019	N/A	Feb. 14, 2019	Feb. 15, 2019	Corporate Budget	300,000.00		300,000.00	Reserve pump and motor set in case of breakdown of existing unit.
CAPEX	Branded Computer Set (1 unit)	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	Feb. 23, 2019	Feb. 24, 2019	Corporate Budget	70,000.00		70,000.00	additional computer unit for the Engineering division to be purchase from Procurement Service
CAPEX	Mechanical Type Flowmeter 6" Ø (2 units)	Eng'g	NP-53.9 - Small Value Procurement	Feb. 12, 2019	N/A	Feb. 23, 2019	Feb. 24, 2019	Corporate Budget	200,000.00		200,000.00	For replacement of old flowmeters
CAPEX	Geo-resistivity Survey	Eng'g	NP-53.9 - Small Value Procurement	Feb. 5, 2019	N/A	Feb. 14, 2019	Feb. 15, 2019	Corporate Budget	150,000.00		150,000.00	For proposed additional well at Liciada or Catacte
CAPEX	Reservoir 600 cu. m. (15,000.00/cu. m. x 600 cu.m.) (1 lot)	Eng'g	Competitive Bidding	Mar. 5, 2019	Mar. 25, 2019	Mar. 28, 2019	Mar. 29, 2019	Corporate Budget	9,000,000.00		9,000,000.00	Additional reservoir to meet peak hours demand for water.
CAPEX	Dela Cruz St. Buisan	Eng'g	NP-53.9 - Small Value Procurement	Mar. 5, 2019	N/A	Mar. 18, 2019	Mar. 19, 2019	Corporate Budget	75,000.00		75,000.00	Distribution line extension at Dela Cruz Street Buisan
CAPEX	Liciada going to Malamig	Eng'g	NP-53.9 - Small Value Procurement	Mar. 5, 2019	N/A	Mar. 18, 2019	Mar. 19, 2019	Corporate Budget	75,000.00		75,000.00	Extension of distribution line to Brgy. Malamig.
CAPEX	San Pedro Tumana	Eng'g	NP-53.9 - Small Value Procurement	Apr. 9, 2019	N/A	Apr. 20, 2019	Apr. 21, 2019	Corporate Budget	250,000.00		250,000.00	Upgrading of distribution line at San Pedro Tumana
CAPEX	Distribution Line	Eng'g	Competitive Bidding	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Others	3,000,000.00		3,000,000.00	Expansion of dist. line to Brgy. Catacte from the existing line

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CAPEX / 808	Service connection Materials	Eng'g	Shopping	Jan. 2019 / Jun. 2019	N/A	Semi-Annual	Semi-Annual	Corporate Budget	720,000.00		720,000.00	Purchase of Service connection Materials are done thru Semi-Annual Purchase
CAPEX / 809	Excess and Other Materilas	Eng'g	Shopping	Jun. 2019 / Oct. 2019	N/A	Semi-Annual	Semi-Annual	Corporate Budget	700,000.00		700,000.00	Purchase of Excess and Other Materilas are done thru Semi-Annual Purchase
808	Periodic Disinfection of wells	Eng'g	NP-53.9 - Small Value Procurement	Mar. 2019 / Sept. 2019	N/A	Semi-Annual	Semi-Annual	Corporate Budget	36,000.00	36,000.00		Semi-Annual; for Periodic Disinfection of wells
808	Reservoir & Tanks	Eng'g	Shopping	Apr. 2019	N/A	N/A	N/A	Corporate Budget	12,000.00	12,000.00		Repair & Maintenance of Reservoir & Tanks (by administration) purchase of materials will be thru shopping (as the need arise)
808	Transmission and Distribution mains	Eng'g	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	144,000.00	144,000.00		Repair & Maintenance of Transmission and Distribution mains are done 4 times a year
808	Maint. of Service Connections	Eng'g	Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	300,000.00	300,000.00		Semi-Annual; for Maintenance of Service Connections
808	Maint of Meters (new)	Eng'g	Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	180,000.00	180,000.00		Semi-Annual; for Maintenance of Meters (new)
808	Maint. of Meters (insert)	Eng'g	Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	120,000.00	120,000.00		Semi-Annual; for Maintenance of Meters (insert)
826	Maintenance of Pumps, motor, accessories	Eng'g	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	420,000.00	420,000.00		Quarterly; for Maintenance of Pumps, motor, accessories
826	Maintenance of Motor Control	Eng'g	Direct Contracting	N/A	N/A	as the need arise	as the need arise	Corporate Budget	150,000.00	150,000.00		for Maintenance of Motor Control (as the need arise)
833	Maintenance of Chlorinator/DCA	Eng'g	Direct Contracting	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	66,000.00	66,000.00		Semi-Annual; for Maintenance of Chlorinator (as the need arise)
841	Maintenance of Service Tricycle	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	54,000.00	54,000.00		for Maintenance of Service Tricycle (as the need arise)
826	Maintenance of Gensets	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	100,000.00	100,000.00		for Maintenance of Gensets (as the need arise)
826	Maintenance tools and Other equipment	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for Maintenance of tools and Other equipment (as the need arise)
815	Maintenance of Other structures (Pumphouse)	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	30,000.00	30,000.00		for Maintenance of Other structures (Pumphouse) (as the need arise)
829	Maintenance of Communication Equipment	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	44,000.00	44,000.00		for Maintenance of Communication Equipment (as the need arise)

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823	Maintenance of Computer unit	Eng'g	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	12,000.00	12,000.00		for Maintenance of Computer unit (as the need arise)
755	Office Supplies	Admin	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	216,000.00	216,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3
765	Other supplies	Admin	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	90,000.00	90,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3
797	Security Services (14SG)	Admin	Competitive Bidding	Feb. 5, 2019	Feb. 25, 2019	28-Feb-19	Mar. 1, 2019	Corporate Budget	3,024,000.00	3,024,000.00		24/7 Security of the Staff and Properties of the Bustos Water District , its Office and Pumping stations
CAPEX	Aircon (Provision)	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	70,000.00		70,000.00	provision (as replacement in case of breakdown on existing units)
CAPEX	Branded Computer Set with accessories (MS Office, Anti-virus and UPS) (1 unit)	Admin	NP-53.5 Agency-to-Agency	N/A	N/A	Apr. 10, 2019	Apr. 11, 2019	Corporate Budget	70,000.00		70,000.00	Replacement of defective computer unit at the Administrative Division to be purchase from Procurement Service; Accessories will be purchased thru shopping
CAPEX	LED TV (for Queuing Machine) (1 unit)	Admin	Shopping	Apr. 2, 2019	N/A	Apr. 12, 2019	Apr. 14, 2019	Corporate Budget	40,000.00		40,000.00	for replacement of old TV at the Payment area
811	Repairs and Maintenance - Buildings & other Structures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for repairs and maintenance of buildings and other structures (as the need arise)
821	Repairs and Maintenance - Machinery & Equipment	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	36,000.00	36,000.00		for repairs and maintenance of machinery and equipment (office equipment) (as the need arise)
822	Repairs and Maintenance - Buildings & other Structures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	12,000.00	12,000.00		for repairs and maintenance of furniture and fixtures (as the need arise)
823	Repairs and Maintenance - Furniture & Fixtures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	87,000.00	87,000.00		for repairs and maintenance of machinery and equipment (IT equipment) (as the need arise)
841	Repairs and Maintenance - Transportation Equipment (BWD Service)	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	120,000.00	120,000.00		for repairs and maintenance of Transportation Equipment (BWD Service) (as the need arise)
755	Office Supplies	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	721,200.00	721,200.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3


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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
765	Other supplies	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	19,200.00	19,200.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP-CSE2019 - Bustos Water District - Region3
756	Accountable Forms (Waterbill Receipts and Official Receipts)	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	397,875.00	397,875.00		Printing of the waterbill receipts and Official Receipts being used by the Commercial Division
CAPEX	GIS Pipeline System and Accessories	Finance & Commercial	Direct Contracting	as per approved calendar of activities	N/A	as per approved calendar of activities	as per approved calendar of activities	Corporate Budget	1,000,000.00		1,000,000.00	phase 3 of 5 year contract; GIS Data Subscription and Software License Agreement; Accessories will be purchased thru Shopping
CAPEX	Computer Package (3 units)	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	150,000.00		150,000.00	additional units and or replacement of defective units at the workstation
CAPEX	Accounting System	Finance & Commercial	NP-53.5 Agency-to-Agency	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	150,000.00		150,000.00	software for the accounting system of the Finance Division
CAPEX	Lazer Printers (Provision) (2 units)	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	40,000.00		40,000.00	2 units provision only, replacement for existing units in case of breakdown
CAPEX	Portable Scanner (3 units)	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	54,000.00		54,000.00	purchase of colored printer - wide for printing of payroll
CAPEX	Laptop (1 unit)	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	50,000.00		50,000.00	provision only, replacement for existing units in case of breakdown
CAPEX	Fax Machine	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	30,000.00		30,000.00	for use at the Finance and Commercial Division
CAPEX	Bill Counter	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	20,000.00		20,000.00	for use at the Finance and Commercial Division
821	Repairs and Maintenance - Machinery & Equipment	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	6,000.00	6,000.00		for repairs and maintenance of machinery and equipment (office equipment) (as the need arise)
823	Repairs and Maintenance - Furniture & Fixtures	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for repairs and maintenance of machinery and equipment (IT equipment) (as the need arise)
			Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		-			
			Repeat Order	N/A	N/A	Indicate Date	Indicate Date		-			
			Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		-			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
			NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.13 UN Agencies, Int'l Organizations or International Financing Institutions	N/A	N/A	Indicate Date	Indicate Date		-			
				TOTAL					24,219,875.00	8,005,875.00	16,214,000.00	

Prepared by:


DAISY A. SAGUNTAS
 Property/Supply Officer

Certified Funds Available /

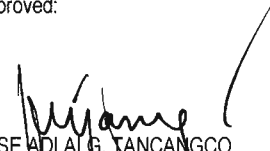
Certified Appropriate Funds Available:


EMERITA AGNES DG. MATEO
 Accountant / Local Budget Officer

Recommending Approval:


MARICEL A. SANCHEZ
 Administrative Division Manager

Approved:


JOSE ADLAI G. TANCANGCO
 Head of Office/Agency