

## BUSTOS WATER DISTRICT Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
755	Office Supplies	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	48,000.00	48,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
765	Other supplies	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	44,400.00	44,400.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
760	Chemicals & Filtering Supplies Expenses	Eng'g	NP-53.9 - Small Value Procurement	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	1,330,000.00	1,330,000.00		purchase of chemicals used for the water treatment, reagents for the Digital Chlorine Analyzer, and Laboratory for water testing
CAPEX	Hydraulic Design Software	Eng'g	NP-53.9 - Small Value Procurement	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	400,000.00		400,000.00	Computer software for analyzing the hydraulics of existing & proposed pipelines.
CAPEX	Spare Stainless submersible pump & motor set	Eng'g	NP-53.9 - Small Value Procurement	May 02, 2018	N/A	May 15, 2018	May 16, 2018	Corporate Budget	450,000.00		450,000.00	Reserve pump and motor set in case of breakdown of existing unit.
CAPEX	Pipe Threading Machine	Eng'g	Shopping	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	220,000.00		220,000.00	Additional tools for faster threading of stand pipes
CAPEX	VFD Motor Control for BMPS	Eng'g	NP-53.9 - Small Value Procurement	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	300,000.00		300,000.00	For replacement of old motor control
CAPEX	Genset for BMPS	Eng'g	Competitive Bidding	Aug. 2, 2018	Aug. 22, 2018	Aug. 27, 2018	Aug. 28, 2018	Corporate Budget	1,000,000.00		1,000,000.00	Proposed back -up power supply for B. Menor pumping station during brown-outs
CAPEX	Development of PGDB software	Eng'g	NP-53.5 Agency-to-Agency	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	100,000.00		100,000.00	Software for systematic records of the water supply system facilities and equipment
CAPEX	Electric Jack Hammer	Eng'g	Shopping	May 02, 2018	N/A	May 15, 2018	May 16, 2018	Corporate Budget	50,000.00		50,000.00	Additional tools for maintenance and repair works
CAPEX	5 KW Genset	Eng'g	Shopping	May 03, 2018	N/A	May 15, 2018	May 16, 2018	Corporate Budget	50,000.00		50,000.00	Additional tools for maintenance and repair works
CAPEX	Portable Meter Test Bench	Eng'g	NP-53.9 - Small Value Procurement	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	160,000.00		160,000.00	For meter calibration
CAPEX	Branded Computer	Eng'g	NP-53.5 Agency-to-Agency	N/A	N/A	May 21, 2018	May 22, 2018	Corporate Budget	50,000.00		50,000.00	additional computer unit for the Engineering division to be purchase from Procurement Service
CAPEX	Spare Butterfly Valve	Eng'g	Shopping	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	40,000.00		40,000.00	Reserve butterfly valves for pumping station in case of breakdown of existing unit.

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CAPEX	Expansion Project (Cullianin/CBL)	Eng'g	NP-53.9 - Small Value Procurement	Apr. 5, 2018	N/A	Apr. 16, 2018	Apr. 17, 2018	Corporate Budget	2,000,000.00		2,000,000.00	installation of additional distribution lines in the service area (by Administration) purchase of materials will be thru small value procurement or shopping
CAPEX	Major mainline repairs/Replacement	Eng'g	NP-53.9 - Small Value Procurement	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	2,000,000.00		2,000,000.00	Maintenance and reinforcement of existing distribution lines (by Administration) purchase of materials will be thru small value procurement or shopping (as the need arise)
CAPEX	Well Rehab ( B. Mayor P. S.)	Eng'g	NP-53.9 - Small Value Procurement	Sept. 3, 2018	N/A	Sept. 26, 2018	Sept. 27, 2018	Corporate Budget	450,000.00		450,000.00	for the maintenance and rehabilitation of the well at B. Mayor pumping station
CAPEX	Genset House at Camachilhan	Eng'g	NP-53.9 - Small Value Procurement	Jun. 4, 2018	N/A	Jun. 15, 2018	Jun. 18, 2018	Corporate Budget	150,000.00		150,000.00	Construction of house for the generator at Camachilhan pumping station (by Administration) purchase of materials will be thru small value procurement or shopping (as the need arise)
CAPEX	Re-activation of Malamig Deepwell and Filtration Project	Eng'g	Competitive Bidding	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	as per approved calendar of activities	Others	20,000,000.00		20,000,000.00	re-activation of Malamig Deepwell and Filtration Project
CAPEX / 808	Service connection Materials	Eng'g	Shopping	Feb. 2018 / Jun. 2018	N/A	Semi-Annual	Semi-Annual	Corporate Budget	720,000.00		720,000.00	Semi-Annual Purchase; See attached APP2018 - Bustos Water District - Region3
CAPEX / 809	Excess and Other Materilas	Eng'g	Shopping	Feb. 2018 / Jun. 2018	N/A	Semi-Annual	Semi-Annual	Corporate Budget	500,000.00		500,000.00	Semi-Annual Purchase; See attached APP2018 - Bustos Water District - Region3
808	Periodic Disinfection of wells	Eng'g	NP-53.9 - Small Value Procurement	Mar. 2018 / Sept. 2018	N/A	Semi-Annual	Semi-Annual	Corporate Budget	36,000.00	36,000.00		Semi-Annual; for Periodic Disinfection of wells
808	Reservoir & Tanks	Eng'g	Shopping	Aug. 2, 2018	N/A	N/A	N/A	Corporate Budget	12,000.00	12,000.00		Repair & Maintenance of Reservoir & Tanks (by administration) purchase of materials will be thru small value procurement or shopping (as the need arise)
808	Transmission and Distribution mains	Eng'g	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	144,000.00	144,000.00		Repair & Maintenance of Transmission and Distribution mains are done 4 times a year
808	Maint. of Service Connections	Eng'g	Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	300,000.00	300,000.00		Semi-Annual; for Maintenance of Service Connections

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					Advertisement/Posti ng of IB/REI	Submission/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
808	Maint of Meters (new)	Eng'g		Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	180,000.00	180,000.00		Semi-Annual; for Maintenance of Meters (new)
808	Maint. of Meters ( insert)	Eng'g		Shopping	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	120,000.00	120,000.00		Semi-Annual; for Maintenance of Meters ( insert)
826	Maintenance of Pumps, motor, accessories	Eng'g		Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	350,000.00	350,000.00		Quarterly; for Maintenance of Pumps, motor, accessories
826	Maintenance of Motor Control	Eng'g		Direct Contracting	N/A	N/A	as the need arise	as the need arise	Corporate Budget	125,000.00	125,000.00		for Maintenance of Motor Control (as the need arise)
833	Maintenance of Chlorinator/DCA	Eng'g		Direct Contracting	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	66,000.00	66,000.00		Semi-Annual; for Maintenance of Chlorinator (as the need arise)
841	Maintenance of Service Tricycle	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	54,000.00	54,000.00		for Maintenance of Service Tricycle (as the need arise)
826	Maintenance of Gensets	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	100,000.00	100,000.00		for Maintenance of Gensets (as the need arise)
826	Maintenance tools and Other equipment	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for Maintenance of tools and Other equipment (as the need arise)
815	Maintenance of Other structures (Pumphouse)	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	30,000.00	30,000.00		for Maintenance of Other structures (Pumphouse) (as the need arise)
829	Maintenance of Communication Equipment	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	44,000.00	44,000.00		for Maintenance of Communication Equipment (as the need arise)
823	Maintenance of Computer unit	Eng'g		Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	12,000.00	12,000.00		for Maintenance of Computer unit (as the need arise)
755	Office Supplies	Admin		NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	180,000.00	180,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
765	Other supplies	Admin		NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	72,000.00	72,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
797	Security Services	Admin		Competitive Bidding	Feb. 12, 2018	Mar. 6, 2018	Mar. 22, 2018	Apr. 6, 2018	Corporate Budget	2,160,000.00	2,160,000.00		24/7 Security of the Staff and Properties of the Bustos Water District , its Office and Pumping stations

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CAPEX	Renovation of office building	Admin	NP-53.9 - Small Value Procurement	as per approved calendar of activities	N/A	as per approved calendar of activities	as per approved calendar of activities	Corporate Budget	2,500,000.00		2,500,000.00	Renovation of existing Office Building by Administration and purchase of materials will be thru small value procurement or shopping
CAPEX	Van	Admin	Competitive Bidding	Jul. 2, 2018	Jul. 10, 2018	Jul. 13, 2018	Jul. 16, 2018	Corporate Budget	2,000,000.00		2,000,000.00	to be used by the Management and staff of Bustos Water District during conduct of Official Business
CAPEX	Filling/Garage	Admin	Shopping	Apr. 16, 2018	N/A	Apr. 25, 2018	Apr. 26, 2018	Corporate Budget	500,000.00		500,000.00	for the construction of garage to be used by the District's vehicles.
CAPEX	CCTV Security System (Main Office)	Admin	NP-53.9 - Small Value Procurement	Sept. 3, 2018	N/A	Sept. 26, 2018	Sept. 27, 2018	Corporate Budget	200,000.00		200,000.00	Purchase of additional CCTV Security System (Main Office)
CAPEX	Automatic Queuing Machine	Admin	NP-53.9 - Small Value Procurement	Sept. 3, 2019	N/A	Sept. 26, 2019	Sept. 27, 2019	Corporate Budget	150,000.00		150,000.00	purchase of automatic queuing machine to be used at the payment area
CAPEX	Aircon	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	70,000.00		70,000.00	provision (as replacement in case of breakdown on existing units)
CAPEX	Fax Machine	Admin	Shopping	Mar. 12, 2018	N/A	Mar. 22, 2018	Mar. 22, 2018	Corporate Budget	25,000.00		25,000.00	replacement for the defective fax machine
CAPEX	Drinking Fountain with UV	Admin	Shopping	May 03, 2018	N/A	May 15, 2018	May 16, 2018	Corporate Budget	50,000.00		50,000.00	for the employees and concessionaires use
811	Repairs and Maintenance - Buildings & other Structures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for repairs and maintenance of buildings and other structures (as the need arise)
821	Repairs and Maintenance - Machinery & Equipment (Office)	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	36,000.00	36,000.00		for repairs and maintenance of machinery and equipment (office equipment) (as the need arise)
822	Repairs and Maintenance - Buildings & other Structures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	12,000.00	12,000.00		for repairs and maintenance of furniture and fixtures (as the need arise)
823	Repairs and Maintenance - Furniture & Fixtures	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	87,000.00	87,000.00		for repairs and maintenance of machinery and equipment (IT equipment) (as the need arise)
841	Repairs and Maintenance - Transportation Equipment (BWD Service)	Admin	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	120,000.00	120,000.00		for repairs and maintenance of Transportation Equipment (BWD Service) (as the need arise)

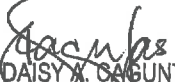
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755	Office Supplies	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	647,000.00	647,000.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
765	Other supplies	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	Semi-Annual	Semi-Annual	Corporate Budget	19,200.00	19,200.00		CSE are purchased thru Agency-to-agency procurement at PS, those not available are purchased thru shopping. See attached APP2018 - Bustos Water District - Region3
756	Accountable Forms (Waterbill Receipts and Acknowledgement Receipts)	Finance & Commercial	NP-53.9 - Small Value Procurement	Semi-Annual	N/A	Semi-Annual	Semi-Annual	Corporate Budget	171,600.00	171,600.00		Printing of the waterbill receipts and acknowledgement receipts being used by the Commercial Division
CAPEX	GIS Pipeline System	Finance & Commercial	Direct Contracting	N/A	N/A	Feb. 22, 2018	Apr. 16, 2018	Corporate Budget	1,000,000.00		1,000,000.00	phase 2 of 5 year contract; GIS Data Subscription and Software License Agreement
CAPEX	Improvement of Stock Room	Finance & Commercial	NP-53.9 - Small Value Procurement	Jun. 11, 2018	N/A	Jun. 22, 2018	Jun. 25, 2018	Corporate Budget	500,000.00		500,000.00	improvement of existing stockroom (by Administration) purchase of materials will be thru small value procurement or shopping
CAPEX	Computer Package	Finance & Commercial	Shopping	Apr. 17, 2018	N/A	May 04, 2018	May 07, 2018	Corporate Budget	200,000.00		200,000.00	additional units for the workstation
CAPEX	Accounting System	Finance & Commercial	NP-53.5 Agency-to-Agency	N/A	N/A	May 24, 2018	May 25, 2018	Corporate Budget	150,000.00		150,000.00	software for the accounting system of the Finance Division
CAPEX	Filing Cabinets	Finance & Commercial	Shopping	Jun. 11, 2018	N/A	Jun. 22, 2018	Jun. 25, 2018	Corporate Budget	60,000.00		60,000.00	additional units for the safety of Finance Files
CAPEX	Lazer Monochrome Printers	Finance & Commercial	Shopping	Jun. 11, 2018 / Nov. 5, 2018	N/A	Jun. 22, 2018 / Nov. 16, 2018	Jun. 25, 2018 / Nov. 19, 2018	Corporate Budget	120,000.00		120,000.00	2 units provision only, replacement for existing units in case of breakdown
CAPEX	Colored Printer - Wide	Finance & Commercial	Shopping	Jul. 9, 2018	N/A	Jul. 20, 2018	Jul. 23, 2018	Corporate Budget	20,000.00		20,000.00	purchase of colored printer - wide for printing of payroll
CAPEX	Colored Printer - for GIS	Finance & Commercial	Shopping	Jul. 9, 2019	N/A	Jul. 20, 2019	Jul. 23, 2019	Corporate Budget	20,000.00		20,000.00	provision only, replacement for existing units in case of breakdown
CAPEX	Portable Scanner	Finance & Commercial	Shopping	Jul. 9, 2020	N/A	Jul. 20, 2020	Jul. 23, 2020	Corporate Budget	36,000.00		36,000.00	provision only, replacement for existing units in case of breakdown

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821	Repairs and Maintenance - Machinery & Equipment (C	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	6,000.00	6,000.00		for repairs and maintenance of machinery and equipment (office equipment) (as the need arise)
823	Repairs and Maintenance - Furniture & Fixtures	Finance & Commercial	Shopping	as the need arise	N/A	as the need arise	as the need arise	Corporate Budget	60,000.00	60,000.00		for repairs and maintenance of machinery and equipment (IT equipment) (as the need arise)
			Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		-			
			Repeat Order	N/A	N/A	Indicate Date	Indicate Date		-			
			Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		-			
			NP-53.13 UN Agencies, Intl Organizations or International Financing Institutions	N/A	N/A	Indicate Date	Indicate Date		-			
<b>TOTAL</b>									<b>42,927,200.00</b>	<b>6,686,200.00</b>	<b>36,241,000.00</b>	

Prepared by:


  
**DAISY X. CABUNTAS**  
 Property/Supply Officer

Certified Funds Available /


Certified Appropriate Funds Available:

  
**EMERITA AGNES DG. MATEO**  
 Accountant / Local Budget Officer

Recommending Approval:

  
**MARICEL A. SANCHEZ**  
 Administrative Division Manager

Approved:

  
**JOSE ADLAI B. TANGANGCO**  
 Head of Office/Agency